

Your Name
AVT 395.00X (course number and section you registered under)
September 3, 2010 (date of completion)

A Real Title (not “assignment #1” or other generic titles)

The header at the top is justified to the right. Use *only* Times New Roman or Arial font, 12 pt. Do not use footnotes, page numbers or any other headers or footers.

Double-space the body of your paper. Do not use additional space between paragraphs or between the title and the body of your text. Indent your paragraphs. Set page margins to 1” - right and left, 1” – top and bottom. Never use a cover page. Staple in upper-left corner.

When making a direct quotation from a source, use quotation marks around the quoted material and attribute the source as shown: “Their samplers, drum machines, and engineering boards are selected and manipulated by rap producers partially because they allow them to manage repetition and rupture” (Rose, 1994: 77-78). Within the parentheses put the author’s last name, the date of publication, and the page number(s) on which the quote is found. Make sure this source is included on your references/bibliography page.

These instructions are formatted *exactly* as your paper should be formatted. The *only* choice left to you is that of font. Please do not attempt to improvise or otherwise disregard these guidelines. Items shown above in gray are not to be included in your work. The most important part of writing is the thought that precedes the composition of words. Think carefully about your subject and *then* write clearly and logically.